

**MINUTES**

**OHLONE COMMUNITY COLLEGE DISTRICT  
CITIZENS' BOND OVERSIGHT COMMITTEE MEETING  
JUNE 16<sup>TH</sup>, 2014**

**LOCATION:  
FREMONT CAMPUS,  
ROOM 7101  
43600 MISSION BOULEVARD  
FREMONT, CA 94539  
(510) 659-6000**

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**CITIZENS' BOND OVERSIGHT COMMITTEE, MEMBERS PRESENT**

Dr. Dan Chang	Representative, Senior Citizen Organization
Brad Hatton	Representative, At Large
Luzviminda Macabitas	Representative, At Large
Frank Pirrone	Representative, Business Organization
Hector Rastrullo	Representative, At Large
Rakesh Sharma	Representative, Foundation
Dennis Wolfe	Representative, Tax Payers Association

**CITIZENS' BOND OVERSIGHT COMMITTEE, MEMBERS ABSENT**

VACANT	Representative, Associated Students of Ohlone College
Andrea Francis	Representative, At Large

**OHLONE COMMUNITY COLLEGE DISTRICT, STAFF PRESENT**

Patrice Birkedhal	Public Information Officer; Director, College Advancement
Arti Damani	Bond Accountant
Alex Lebedeff	Director of Purchasing, Contracts, and Auxiliary Services
Ron Little	Vice President, Administrative Services
April Merritt	Confidential Assistant to the V.P., Administrative Services
Thomas Moore	Director of Facilities and Modernization
Farhad Sabit, Director	Business Services
Christina van Fosson	(Interim) Assistant to the V.P., Administrative Services

**GUESTS**

Heidi Birch	Gilbane/EIS, Measure G Bond Program Manager
Mike Chegini	Gilbane/EIS, Communications Manager
Ann Kennedy	Gilbane/EIS, Measure G Bond Financial Manager
Casey Michaelis	Gilbane/EIS, Measure G Bond Program Manager
Carey Woo	Cannon Design
Carl Hampson	Cannon Design

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**CALL TO ORDER**

The Citizens' Bond Oversight Committee (CBOC) meeting was called to order by Committee Vice Chair, Rakesh Sharma, at 6:00 PM. Roll call indicated all CBOC Committee members present, except Andrea Francis.

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**I. APPROVAL OF AGENDA**

Committee member, Rakesh Sharma, made a motion to approve the agenda as presented. The motion was seconded by Committee member, Frank Pirrone. The motion was unanimously carried by the Committee members present.

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**II. APPROVAL OF MINUTES**

Committee member, Frank Pirrone, made a motion to approve the minutes from the previous meeting on March 17, 2014 with corrections identified as the clarification of the Measure G and Measure A updates. The Measure G and Measure A updates were combined under one heading. Minutes were amended to reflect the agenda. The Measure G and Measure A updates are under separate headings. The motion was seconded by Committee member, Brad Hatton. The motion was unanimously carried by all Committee members.

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**III. COMMITTEE MEMBERS' ATTENDANCE REPORT**

Ron Little presented the attendance report to the Committee. No concerns were discussed by the Committee.

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**IV. RECOGNITION OF COMMITTEE MEMBERS' TERMS**

No additional items were discussed by the Committee.

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**V. RECOGNITION OF REAPPOINTED COMMITTEE MEMBERS**

Dennis Wolfe was recognized for his reappointment.

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**VI. COMMUNICATIONS FROM COMMITTEE MEMBERS**

No additional items were discussed by the Committee.

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**VII. COMMUNICATIONS FROM STAFF**

Ron Little thanked Christina Van Fosson for her service to the department in the role of Interim Executive Assistant to the Vice-President, Administrative Services. Ron then welcomed and introduced April Merritt to the Committee. April is the new Confidential Assistant to the Vice-President of Administrative Services.

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**VIII. COMMUNICATIONS FROM THE PUBLIC**

No items were presented to the Committee.

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## **IX. REVIEW OF AMENDED AND RESTATED BYLAWS**

Ann Kennedy presented the Citizens' Bond Oversight Committee (CBOC) Amended & Restated Bylaws (*BP 6740*) Memorandum to the Committee. These changes were approved by the Board of Trustees on May 14, 2014. She discussed the main changes to the Bylaws with the Committee. Committee members can now serve for three consecutive 2-year terms. The conflict of interest clause was updated with minor language changes. The Committee will receive a copy of the audit at the same time of the Board of Trustees. The Committee will receive a copy of any District responses to the audit findings. Ann noted these changes are nothing new to the District because the District was proactive in reporting transparently.

Additional changes, including additions and language changes, were made to sections 3.5.F; 4.1.A; 4.1.E; 5.3.B; 5.3.B1; 5.3.B2; 5.4; 8; and 9. These changes were discussed with the Committee.

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## **X. ACADEMIC CORE BUILDING PROJECT UPDATE**

Carey Woo and Carl Hampson, both of Cannon Design, provided an update on the Academic Core Buildings. Carey noted that buildings 1, 2, 3, 4 and 8 will be demolished and replaced with three new buildings. The project, without VE efforts, is estimated to cost \$119.3 million. New designs were presented to the Committee by Carl. Changes were needed due to budget constraints. More green space has been added to the design to soften of concrete areas. A sculpture, *Unity*, from artist Mario Chiodo has been donated to Ohlone College and will be displayed in a common area. Carey continued the update with a discussion of the project timeline. The project's estimated completion date is October 2017.

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## **XI. MEASURE G FINANCIAL UPDATE / BOND LIST REVISION**

Ron Little presented an update to the Committee. Cost estimates for Building 9 have been reduced by \$3 million due to refined project scope. Scope and cost estimates for Building 5, the parking structure and energy efficiency will also need to be refined. The goal is to free up approximately \$25 million for the Academic Core Project. Additionally, the Measure G Team would like to take Bond List Revision # 6 to the Board in August. Ann Kennedy reviewed the quarter three project financial reports with the Committee.

Committee member Dennis Wolfe, made a motion to approve. The motion was seconded by Committee member Frank Pirrone. The motion was unanimously carried by all Committee members.

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## **XII. MEASURE A FINANCIAL UPDATE**

Ron Little shared with the Committee that the College's Measure A – Fund 42 will close officially at the end of the 2013-14 Fiscal Year. All projects are substantively complete. Revenues and expenses were discussed with the group. Ron reported that residual legal settlement balances and/or state matching funds, approximating \$400,000 to \$450,000, will be transferred to Fund 41- the District's Capital Outlay fund at year end.

Committee member Dennis Wolfe, made a motion to approve. The motion was seconded by Committee member Frank Pirrone. The motion was unanimously carried by all Committee members.

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### **XIII. CONFIRMATION OF UPCOMING MEETINGS**

Dennis Wolfe notified the Committee that he would be absent for September 15, 2014 CBOC meeting.

Committee member Frank Pirrone, made a motion to approve. The motion was seconded by Committee member Hector Rastrullo. The motion was unanimously carried by all Committee members.

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### **XIV. GROUP PHOTO**

The Committee participated in a group photo taken by Mike Chegini.

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### **XV. TOPICS FOR NEXT MEETING**

Rakesh Sharma requested a visual 3D model of the Ohlone College proposed construction. The Committee decided it would be cost prohibitive.

Dennis Wolfe thanked the Committee and the Team for its work on Measure A. He commented that it has been a privilege to work with the District on the bond program. He continued by stating that the continuity of the projects transcended the management changes, and he wanted to thank the team for upholding their obligation to the taxpayers.

Committee member Hector Rastrullo made a motion to adjourn the meeting at 7:30 pm. The motion was seconded by Committee member Frank Pirrone. The motion was unanimously carried by all Committee members

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