

MEETING MINUTES

OHLONE COMMUNITY COLLEGE DISTRICT CITIZENS' BOND OVERSIGHT COMMITTEE MEETING JUNE 22, 2020

LOCATION:
ZOOM
FREMONT, CA 94539
(510) 659-6000

CITIZENS' BOND OVERSIGHT COMMITTEE, MEMBERS PRESENT

Karen Koshy	Representative, At Large
Michael Mayer	Representative, Taxpayers Association
Dr. Rakesh Sharma	Representative, Support Organization
Nilay Patel	Representative, At Large
Eileen McDonald	Representative, Senior Citizens' Organization
Osvaldo Granados	Representative, Student Organization
Shannon Chan	Representative, Business Organization

OHLONE COMMUNITY COLLEGE DISTRICT, STAFF PRESENT

Dr. Gari Browning	President
Dr. Chris Dela Rosa	Vice President, Administrative & Technology Services
Oscar Guillen	Interim Bond Director
Farhad Sabit	Executive Director, Business Services
Leticia Perez	Staff
Elenita Voigtlander	Staff
Elaine Trujillo	Staff
Desire Andjou	Staff

CONSULTANTS

Mike Chegini	Gilbane/AKG, Communications Manager
Ann Kennedy	Gilbane/AKG, Bond Financial Manager
Tricia Heine	Gilbane, Senior Project Manager

1. CALL TO ORDER

The Citizens' Bond Oversight Committee (CBOC) meeting was called to order by Committee Chair Sharma at 6:07 PM.

2. WELCOME NEW MEMBER

The Chair and other Committee members welcomed Osvaldo Granados as a new member on the Committee.

3. APPROVAL OF AGENDA

A motion was made by Committee Member Chan to approve the agenda items. Committee Member McDonald seconded the motion. The motion was unanimously carried by the Committee members present.

4. APPROVAL OF MINUTES

Committee Member Mayer made a motion to approve the minutes from the previous meeting that took place on January 27, 2020. Committee Member Chan seconded the motion. Committee Member Granados abstained. The motion was unanimously carried by all other Committee members present.

5. COMMITTEE MEMBERS' ATTENDANCE REPORT

Committee Chair Sharma presented the attendance report to the Committee. The Committee expressed no concerns or changes.

6. COMMUNICATIONS FROM COMMITTEE MEMBERS

Committee Chair Sharma expressed appreciation to Dr. Browning for her years of service to Ohlone College and the CBOC Committee. Other members of the Committee also thanked Dr. Browning and expressed gratitude for her work and leadership, and that she will be greatly missed.

7. COMMUNICATIONS FROM STAFF

Dr. Dela Rosa informed the Committee that due to COVID-19, the campus had to be vacated. This opportunity was taken to work with contractors and finish up projects. During this time, instruction was moved remotely; this will be true for summer and to some degree the fall quarter as well. All of this is contingent on orders from the Alameda County Health Department. The Board of Trustees signed an emergency proclamation due to COVID-19 indicating the state of emergency.

Certain projects kept moving, others had to stop due to restrictions from the state. As of today, all projects are back in full swing. He also informed the Committee of the local education funding initiative, and of information flyers that have been sent out to the community and stakeholders not only providing information but asking for assistance in identifying priorities.

Dr. Dela Rosa informed the Committee of the following staff changes:

- Arti Damani retired, Elenita Voigtlander is now the new Bond Accountant
- Robert Dias retired, Oscar Guillen is now the Interim Bond Director
- Dr. Gari Browning will retire as of June 30th; Dr. Eric Bishop will be the new Superintendent/President starting on 7/1/2020

8. COMMUNICATIONS FROM THE PUBLIC

There were no communications from the public.

9. PROJECT UPDATES

Tricia Heine from Gilbane provided a brief presentation on the following construction projects:

- Soccer field lights project has been completed
- Decommissioning of portables has been completed
- Geothermal Phase 2 is in bidding phase
- North parking lots, storages, and modifications are near completion
- Building 4 is near completion

- Building 9 pathway and stairway are in progress

10. FINANCIAL UPDATE

Ann Kennedy provided a brief update on financial reports ending 3/31/2020. There is \$34M in budget remaining; the program is on track.

Shannon Chan: On the report it indicates cancelled projects, what happens to the money?

Ann Kennedy: In this case, it was moved to the ACB, as there was greater need there; this happens via bond list revision. This also allows us to have some savings, consolidate in other areas, and move money where the focus is needed.

Ms. Kennedy also reviewed Bond List Revision #20 with the Committee. Committee Vice Chair McDonald made a motion to approve the Financial Reports. Committee Member Granados seconded the motion. The motion was unanimously carried by all other Committee members present.

11. REVIEW OF COMMITTEE TERMS

Ann Kennedy indicated that we have a member coming up on the end of their term. Committee Member Chan indicated her intent/interest to continue serving on the CBOC Committee, leaving one additional open seat, that of a member at large.

12. TOPICS FOR NEXT MEETING

The Committee agreed to the next meeting date as September 28, 2020.

13. ADJOURNMENT

Meeting was adjourned at 7:07pm