

OHLONE COMMUNITY COLLEGE DISTRICT

NOTICE OF REGULAR MEETING CITIZENS' OVERSIGHT COMMITTEE

NOTICE is hereby given that the Citizen's Oversight Committee appointed by the Governing Board of the Ohlone Community College District will hold a regularly scheduled meeting on **Monday, October 3, 2011 at 6:00 P.M.**, in Building 7, Room 7101, 43600 Mission Blvd., Fremont, CA 94539.

The order of business for said meeting is as follows:

***5:30 P.M. – Fremont Construction Project(s) Walk – Optional
Meet at Building 7, Room 7101 at 5:15 p.m.***

A G E N D A

Communications from the Audience

Communications from the Committee Members

	Approx. Time	Topic	Presenter(s)	Expected Outcome (I) Information (R) Review/Respond (A) Action
1.	5 min.	Committee Introductions	All	R/A
2.	5 min.	Approval of the Agenda	All	R/A
3.	5 min.	Approval of the 6/20/11 Minutes	All	R/A
4.	5 min.	Selection of Committee Chair & Vice-Chair	All	R/A
5.	5 min.	Term Selections	Scott Thomason	R/A
6.	10 min.	Gilbane/EIS Introduction	Gilbane/EIS	I/R
7.	45 min.	CBOC Roles and Responsibilities	David Casnocha	I/R
8.	20 min.	Review of the Fourth Quarter Financial and Bond Report	Don Eichelberger	I/R
9.	15 min.	Measure A Bond Projects Update	Don Eichelberger	I/R
10.	15 min.	Measure G Update	Gilbane	I/R
11.	5 min.	2010-2011 Annual Report Preparation Update	Scott Thomason	I/R
12.	5 min.	Scheduling of Upcoming Meetings	All	I/A
13.	5 min.	Evaluation of Current Meeting	All	
14.	5 min.	Topics for Next Meeting	All	

Next Meeting: TBA

Future Topics:

1. 1st Quarter Financial & Bond Report
2. Review, Approval and Scheduling of Annual Report Presentation to the Board of Trustees

OHLONE COMMUNITY COLLEGE DISTRICT
Bond Oversight Committee Members

	<u>Name</u>	<u>Representing</u>
1.	Rakesh Sharma	Foundation
2.	Dennis Wolfe	Taxpayers Assoc.
3.	Frank Pirrone	Business Org.
4.	William Wahl	Senior Citizen Org.
5.	Kevin Feliciano	ASOC (Student)
6.	Robert Douglass	At Large
7.	Andrea Francis	At Large
8.	Brad Hatton	At Large
9.	Hector Rastrullo	At Large
10.	Timothy Rodden	At Large

OHLONE COMMUNITY COLLEGE DISTRICT
Citizens Bond Oversight Committee Meeting
Fremont Campus, Room 7101
43600 Mission Boulevard, Fremont, CA 94539

Minutes of Citizens Oversight Committee
June 20, 2011

MEMBERS PRESENT: Kevin Feliciano, Brad Hatton, Frank Pirrone, Rakesh Sharma, Dennis Wolfe

MEMBERS ABSENT: none

GUESTS: Don Eichelberger, Stegeman & Kastner, Measure A Bond Manager
Mac McGinnis, Gilbane/EIS, Measure G Bond Manager
Casey Michaelis, Gilbane/EIS, Measure G Bond Manager
Ann Kennedy, Gilbane/EIS, Measure G Bond Manager
Dustin Notarianni, Gilbane/EIS, Measure G Bond Manager

OCCD STAFF PRESENT: Dr. Gari Browning, President/Superintendent
Mike Calegari, Vice President, Administrative Services
Lucky Lofton, Director of Facilities
Joanne Schultz, Dean of Business Services
Arti Damani, Bond Accountant
Kelly Abad, Assistant to the V.P., Administrative Services

OPEN MEETING: The meeting was called to order by Mike Calegari at 6:04 p.m.

**COMMUNICATIONS
FROM THE AUDIENCE:** None

**COMMUNICATIONS
FROM THE COMMITTEE:** None

SCHEDULED ITEMS:

1.

Committee Introductions

The bond oversight committee and attendees introduced themselves. Dennis Wolfe arrived late at 6:27 p.m. The new committee consists of 5 members. Representations are as follows:

- Frank Pirrone – Business Organization
- Rakesh Sharma – Foundation
- Kevin Feliciano – ASOC
- Dennis Wolfe – Tax Payers Association
- Brad Hatton – At Large

To be in compliance with Prop 39, the District needs to have a representative from a Senior Citizens' Organization. The Ohlone CBOC by-laws call for 1 more At Large representative as well. The District will be actively recruiting for these two seats and is hopeful to have those filled by the next meeting in September.

2.

Approval of the Agenda

The agenda was approved with modifications. Discussion of items 1 and 2 were deferred until the arrival of Dennis Wolfe. Item number 5 was moved just before item number 3.

Moved / Rakesh / **Seconded** / Kevin / **All in Favor**

5.

Gilbane/EISPro Introduction

Gilbane/EISPro serves as the Bond Program Managers for the District's Measure G General Obligation Bond. The team includes:

Mac McGinnis – Principal in Charge

Casey Michaelis – Program Director

Ann Kennedy – Financial Manager

Dustin Notarianni – Program Manager (day to day)

3.

Selection of Chair & Vice Chair

Mike Calegari asked if the group would like to vote for the Chair and Vice Chair at the current meeting or at the next meeting. The District is actively soliciting new members for the Bond Oversight Committee and it is anticipated that the committee membership will be full at the next meeting.

Chair and Vice Chair will be appointed at the September meeting.

Moved / Sharma / **Seconded** / Pirrone / **All in Favor**

4.

Term Selections

Term selection will be done at the September meeting.

Moved / Sharma / **Seconded** / Pirrone / **All in Favor**

6.

Review of the First Quarter Financial and Bond Report

The financial report shows unallocated funds and not much has changed. It is anticipated that the Measure A bond will close by the end of the 2011 year. The District is currently working with DSA to close out projects. The end of the Measure A bond is in sight.

7.

Bond Projects Update

Don Eichelberger gave an update and presentation of the current projects.

- Chemistry Modulares – Modulares are pretty much complete. Equipment should be moved in during August. Parking lot/handicap parking will be complete by the time the semester starts.
- Below Grade Water Intrusion – Heavy demolition taking place over the summer, including fountain at building 1. Waterproofing buildings to prevent water from coming back into the buildings.
- Concrete Finish – Facilities Committee has chosen a smooth finish concrete as a design standard going forward.

8.

2010-2011 Annual Report Preparation Update

The CBOC has an obligation to report out what has taken place with regards to the bond over the last year. Staff will work on the report over the summer and bring a draft back to the September meeting.

9. Schedule of Upcoming Meetings

The committee did not vote on future meetings with the exception of September 19, 2011.

10. Evaluation of Current Meeting

Mike Calegari announced that he will be retiring from the District on August 2nd and that it has been a pleasure working with the Citizens Bond Oversight Committee.

11. Topics for Next Meeting

It was asked that a partial list of Measure G projects be brought to the next meeting.

Mike Calegari concluded the meeting.

ADJOURNED: 6:59 p.m.

FY10-11 4th Quarter Bond Fund
6/30/2011
Cash Basis

Description	Revised Budget	Cumulative Exps	Available Balance
Bond Project 1 - Ohlone College Newark Center			
Land - 5901	23,996,907.69	23,996,907.69	-
Plans & Working Drawings - 5905	6,612,896.12	6,593,411.89	19,484.23
Construction - 5910	72,695,935.91	72,541,577.40	154,358.51
Building Upgrade - 5915 (Group II)	5,093,750.28	5,093,750.28	-
Total Project Cost - Newark Center	\$ 108,399,490.00	\$ 108,225,647.26	\$ 173,842.74
Bond Project 2 - Student Support Services			
Plans & Working Drawings - 5905	3,162,705.42	3,142,270.10	20,435.32
Construction - 5910	31,029,329.52	30,834,747.09	194,582.43
Building Upgrade - 5915 (Group II)	1,567,965.06	1,567,965.06	-
Total Project Cost - New Student Center	\$ 35,760,000.00	\$ 35,544,982.25	\$ 215,017.75
Bond Project 3 - Secondary Effects/Health & Safety/Edu.Projects			
Active Projects			
Renovation of Vacated Space	1,680,314.00	1,194,644.04	485,669.96
Fremont Talk-A-Phones	35,000.00	24,070.70	10,929.30
Health & Safety Projects	2,669,000.00	1,983,619.62	685,380.38
Limited Scope Bond Projects	200,000.00	30,483.57	169,516.43
Misc. Close Out Costs -	50,000.00	24,634.90	25,365.10
Sub-total	4,634,314.00	3,257,452.83	1,376,861.17
Closed Projects			
Secondary Effects - Buld 1,5 & 8	-	-	-
Disabled Access - Ramps/Door Handles/Upgrade Restrooms	56,468.61	56,468.61	-
Science Labs	177,578.02	177,578.02	-
Library Renovation	-	-	-
Security/Safety Cameras	335,291.88	335,291.88	-
Lighting - Improve Exterior Lighting	121,323.56	121,323.56	-
Classroom/Lab Upgrade - Phase A	624,002.77	624,002.77	-
Gym Floor	506,537.04	506,537.04	-
Locker Room	532,706.47	532,706.47	-
Safety Issues-Carpet/Concrete/Asphalt	-	-	-
Classroom/Lab Upgrade - Phase B	-	-	-
Tennis Courts	-	-	-
Reseal/Weatherproof Buildings	108,840.60	108,840.60	-
Concrete Stairs	-	-	-
Exterior Doors	-	-	-
Emergency Access Road	-	-	-
Non-Code Buildings - 25 & 26	-	-	-
Digitize Campus Blue Prints	18,881.02	18,881.02	-
Erosion Control	17,281.71	17,281.71	-
Fire Suppression	-	-	-
Classroom Expansion - A & B	-	-	-
Summer 2005	1,843,571.80	1,843,571.80	-
Water Intrusion (Above/Below Grade)	1,921,356.16	1,921,356.16	-
Exterior Face Lift	4,282,717.81	4,282,717.81	-
Science & Engineering Cluster Buld#8	8,981.25	8,981.25	-
Library Renovation	2,493.75	2,493.75	-
P.E. Safety & Tennis Courts Upgrade	150,180.58	150,180.58	-
IT Infrastructure	805,703.29	805,703.29	-
Fremont Main Electric Service	93,345.67	93,345.67	-
Sub-total	11,607,261.99	11,607,261.99	-
Total Project Cost - Sec Effects/Health & Safety/Edu Proj.	\$ 16,241,575.99	\$ 14,864,714.82	\$ 1,376,861.17
Bond Project 4 - Bond General Fund Planning & Coordination			
Bond Program Mgmt - Staff Salary/Benefits	429,740.64	429,740.64	-
Bond Program Mgmt - Office Supplies	2,366.40	2,366.40	-
Bond Program Mgmt - Other Supplies	131.56	131.56	-
Bond Program Mgmt(Project Mgmt) BPO#1315	2,376,800.08	2,100,456.52	276,343.56
Bond Program Mgmt - IOR	-	-	-
Bond Program Mgmt - Legal	5,044.00	5,044.00	-
Bond Program Mgmt - Advertising	4,798.36	4,798.36	-
Bond Program Mgmt - Election Cost	100,844.10	100,844.10	-
Bond Program Mgmt - Equipments	7,951.86	7,951.86	-
Total Bond General Fund - Planning & Coordination.	\$ 2,927,677.00	\$ 2,651,333.44	\$ 276,343.56
Bond Project 5 - Unallocated Contingency			
	1,142.01	-	1,142.01
	\$ 1,142.01	\$ -	\$ 1,142.01
Summary:			
Bond Project 1 - Newark Center	108,399,490.00	108,225,647.26	173,842.74
Bond Project 2 - New Student Center	35,760,000.00	35,544,982.25	215,017.75
Bond Project 3 - Sec Effects/Health & Safety Edu Proj.	16,241,575.99	14,864,714.82	1,376,861.17
Bond Project 4 -General Fund - Planning & Coordination.	2,927,677.00	2,651,333.44	276,343.56
Bond Project 5 - Unallocated Contingency	1,142.01	-	1,142.01
Grand Total	\$ 163,329,885.00	\$ 161,286,677.77	\$ 2,043,207.23
Funding Source			
Interest Income	\$ 9,144,562.15	\$ 2,425,293.81	\$ 11,569,855.96
Measure A Bond	\$ 150,000,000.00		
Interest	\$ 11,525,000.00		
Brownfield EPA Grant Fund21	\$ 200,000.00		
PG&E Self Generation Incentive Program Grant Fund21	\$ 1,474,395.00		
Sim Lab Grant	\$ 130,490.00		
	\$ 163,329,885.00		
State /SM02-03 Project 5074/0327 Fund41	\$ 14,500.00		
State /SM00-01 Project 5063/0311 Fund41	\$ 16,088.70		
Wildland Credit on Owl Mitigation	\$ 97,500.00		

8

**Citizens' Bond Oversight Committee
Proposed 2011-2012 Meeting Schedule**

Meeting Date
Monday, December 12, 2011
Monday, March 19, 2012
Monday, June 18, 2012